

University Bremen
Exchange Information Sheet 2024/2025 for Partner Universities

Homepage	www.uni-bremen.de
Official Contact Person for Staff	Silke Prangemeier, Coordinator International Exchange, International Office, Universität Bremen, Bibliothekstr. 1, 28359 Bremen, Germany
Academic Calendar	<p>https://www.uni-bremen.de/en/studies/starting-your-studies/offers-for-international-students/newcomer-service-for-exchange-students/academic-calendar</p> <p>Winter Semester 2024/2025: Duration of semester: 01.10.2024 – 31.03.2025 Orientation weeks: 23.09.2024 – 11.10.2024 Lecture period: 14.10.2024 – 31.01.2025 Christmas Holidays: 23.12.2024 – 04.01.2025</p> <p>Summer Semester 2025: Duration of semester: 01.04.2025 – 30.09.2025 Orientation weeks: 17.03.2025 – 04.04.2025 Lecture period: 07.04.2025 – 11.07.2025</p>
Language of instruction	German is the primary language of instruction. Many classes are offered in English language.
Language requirements	Upper B2 minimum (C1 preferred) according to the Common European Framework of Reference for Languages (CEFR). https://www.uni-bremen.de/en/language-centre-of-the-universities-in-the-land-of-bremen/courses-more/tests-certificates/standardised-language-certificates
Language courses for exchange students	German language course up to 6 ECTS during orientation or semester are free of charge. Any further German language course during the semester are charged with fees. International Summer School: German Language Course: https://www.uni-bremen.de/en/language-centre-of-the-universities-in-the-land-of-bremen/courses-more/summer-schools
Nomination and Registration Deadlines	<p>Student Nominations: April 30th for Winter Semester October 31st for Summer Semester</p> <p>Student Registration at the International Office: May 31st for Winter Semester November 15th for Summer Semester</p>
Registration Procedure	<p>Student nominations are submitted per Email to the International Office (studybremen@uni-bremen.de), including the official U Bremen-Nomination Sheet and all required data.</p> <p>The International Office will contact all nominated exchange students and send the Call for Registration and detailed information for the further steps:</p> <p>Step 1: Call for Registration for the Exchange Place (International Office) (MobilityOnline-Database) Students will receive our link for their Online Registration in the MobilityOnline-Database after May 1st for our Winter Semester and after October 15th for our Summer Semester.</p> <p>Students fill in all fields. Afterwards they receive an email and are asked to create their own account for the MobilityOnline-Database. If they have any questions or wish to change their information after creating their account, they should contact studybremen@uni-bremen.de.</p> <p>After the formal check of the Online Registration by the International Office, students are to print their Application Form- Exchange Student (Page 1 of 2 and sign it themselves) and the Declaration of Language Competence (Page 2 of 2), which has to be signed by themselves and by their Home Universities Exchange Coordinator (including the university</p>

	<p>stamp).</p> <p>In this database, students may register for the German Language Class during orientation weeks, sign up for a “Study-Buddy” and apply for a Visa Invitation Letter.</p> <p>Step 2: Enrolment at the University Bremen, Secretary for Students (SFS) (MOIN-Database)</p> <p>Students will receive our link for the MOIN-Database after June 30th for our Winter Semester and after December 31st for our Summer Semester.</p> <p>They now fill in their data in the MOIN-Database. After this, they upload the Application Form, the Declaration of Language Competence and the Enrollment Certificate from their Home Universities in the database.</p> <p>Next, they receive a mail with an attachment, which they have to sign in order to accept the study place. They have to send the signed document back via mail and are then asked to send in a proof of health insurance. We highly recommend to apply for the statutory health insurance in Germany which covers all possible costs for the term. They are also asked to pay the semester contribution. ~350 €.</p> <p>Provided that the above mentioned documents have been submitted and the semester fee has been paid, all relevant student enrolment documents such as student ID card, semester transportation ticket, confirmation of enrollment, etc. will be provided to the student at the Welcome Desk during the orientation weeks.</p>
Course Catalogue	https://www.uni-bremen.de/en/studies/starting-your-studies/course-catalog.html
Classes in English language	<p>Selection of classes offered in English:</p> <p>Select either a department or a degree → then click on “in English” in the header (next to show courses).</p> <p>Attention- it may take some time until the results are presented.</p> <p>As courses are online only shortly before start of lectures, please take a look at the previous semesters.</p>
Global Education	<p>In addition to degree courses in the departments, exchange students may also choose any course listed, under “Global Education”, independent of their actual field of study. Up to 15 ECTS may be obtained within Global Education. Global Education courses are designed for international exchange students who would like to learn more about German culture, history, literature, and politics.</p>
General Studies (“Studium Generale”)	<p>Students may also take courses listed at the top under “<i>Studium Generale / interdisziplinäre Angebote aus den Fachbereichen / Sachkompetenzen.</i>” These courses are generally open to all students and there are also courses in English available. Nonetheless, students should contact the course lecturer and ask if it is possible for them to attend the course.</p>
Special course information	All specific questions regarding courses are to be directed to each lecturer directly for the very class.
Courses in other departments	On request, students may choose courses from other departments - depending on the course prerequisites, restrictions and admission by the lecturer.
Academic Advisor	<p>If students need to register for courses before arrival, they may contact directly the Departmental Coordinator of their respective Host Department.</p> <p>A list of all Departmental Coordinators/ Academic Advisers for the upcoming semester will be sent directly per email to the exchange students by the International Office</p>
Course Certificate	At the end of the lecture period, on request, each student receives a course certificate (“ <i>Schein</i> ”) from every class.
Academic Transcript	In case students need an Official Transcript of Academic Records, at the end of the lecture period, students have to submit all their course certificates (“ <i>Scheine</i> ”) to the official Departmental Coordinator in the Host Department.
Living Expenses	<p>For a normal student life in Germany about 1000 € are needed per month.</p> <p>This includes average housing, living expenses and study costs.</p> <p>https://www.uni-bremen.de/en/studies/all-about-studying.html</p>

